

## **KS2 Pupil Acceptable Use Agreement**

These rules will keep me safe and help me to be fair to others.

- I will only use the school's chromebooks/computers/ipads for schoolwork and school approved games/websites.
- I will only edit or delete my own files and not look at, or change, other people's files without their permission.
- I will keep my logins and passwords secret.
- I will not attempt to log in to other people's accounts.
- I will not bring files into school without permission or upload inappropriate material to my workspace.
- I am aware that some websites and social networks have age restrictions and I should respect this.
- I will not attempt to visit internet sites that I know are not approved by school. If I am unsure if a website is appropriate, I will check with a member of staff.
- The messages I send, or information I upload, will always be polite and sensible.
- I will not open an attachment, or download a file, unless I know and trust the person who has sent it.
- I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission. I will never arrange to meet someone I have only ever previously met on the Internet, unless my parent/carer has given me permission and I take a responsible adult with me.
- If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it and I will show a teacher / responsible adult immediately.

Date: February 2022

Signed: